

## DURHAM COUNTY ABC

# GRANTS: FAQ

### **Who is eligible to apply for the grant?**

Our grant program aims to support non-profit organizations and projects that serve Durham County and are focused on the **prevention of alcohol abuse, raising awareness** of substance and alcohol abuse, and **educating** the community about the challenges and solutions related to alcohol and substance misuse and abuse.

### **How can organizations apply for the grant?**

The Grant cycle opens every year on April 1st. Please visit [durhamabc.com/grants](https://durhamabc.com/grants) and click the **APPLY** button to be directed to our ZoomGrants application page, or visit the application directly on [zoomgrants.com/zgf/DCABC2024](https://zoomgrants.com/zgf/DCABC2024)

### **What specific areas or projects does the grant support?**

By North Carolina legislature: The Durham County Alcoholic Beverage Control Board has established a grant program for the purposes prescribed in Chapter 18B-805(h) of the North Carolina General Statutes. Priorities for the use of these funds shall be spent for:

- the treatment of alcoholism or substance abuse, or
- for the education on alcohol or substance abuse projects that target youth and
- to promote the intervention among youth.

The funds shall be used for the benefit of Durham County residents.

### **Are there specific forms or documents are required during the application?**

- Non-profit organizations need to submit a copy of the 501(c)(3) federal tax exemption letter and, if applicable, proof of authorization to operate under the 501(c)(3) of another organization.
- A current list of your organization's Board members, along with their roles, employers, and job titles.
- An audited financial statement or a copy of the filed tax form if an audit has not been conducted, dated within the last two years.
- For public schools, a letter on official letterhead containing the applying school's nine-digit tax identification number, signed by the senior officer, is required.

**For more information, visit [durhamabc.com/grants](https://durhamabc.com/grants)**

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### **What is the application evaluation process?**

After the application deadline, the grant committee will convene for an initial assessment. This first review allows the committee to address any queries and assist applicants with incomplete information. A second review session will be held for finalizing decisions. The selected organizations will be proposed to the Durham ABC Board for a final review and confirmation of grant recipients.

### **When will applicants be notified of the decision?**

Applicants will be notified of the Board's decision by July 1st.

### **What is the potential grant amount?**

There is no limit on the amount an organization can request. Our grant committee encourages organizations to "ask for what you need".

### **What are the key dates and deadlines for the grant process?**

- The Durham County ABC Grant applications start each year on April 1st.
- The application deadline is May 31st of the same year.
- The final report must be submitted by May 31st of the following year.

### **Are there reporting obligations for those that receive the grant?**

Recipients should expect a planned site visit from Durham ABC's Grant Committee, accompanied by some members of the Durham ABC staff and/or Board members. Additionally, all applicants must submit a final report at the end of the grant cycle.

### **What information is expected of the final report?**

Durham ABC provides a Grant Reporting template for the end of the grant cycle, requiring recipients to submit financial statements and explain any significant changes. Recipients must also provide income and expenditure details for specific projects/programs, comparing them to approved budgets and explaining major variances.

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